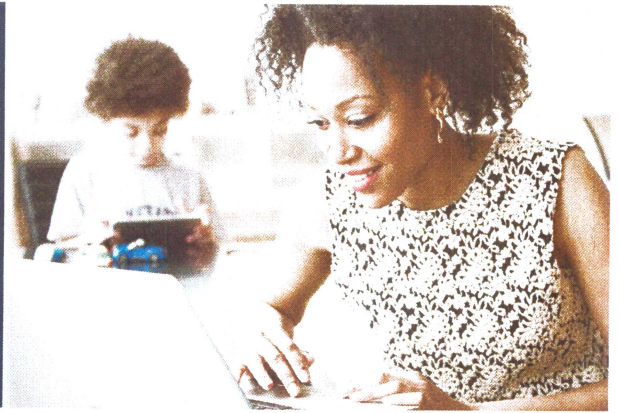


Manage your child's health care from your computer or mobile device



Message your child's health care team



See lab and test results



Request prescription refills



Request appointments



Review allergies, medications and immunizations\*

9.20-GGS140b

*Sign up today!*

**1** Sign up online



Visit [ucsfhealth.org/mychart](https://ucsfhealth.org/mychart) and click "sign up without an activation code"



Download the MyChart app

**2** Answer identity verification questions

**3** Request proxy access

Request access to your child's account under Profile > Account Settings > MyChart Proxy Center

\*Proxy access provides limited access for parents of teenagers (children ages 12-17). Teens may request their own MyChart access for full access to their account. Learn more about proxy access in the FAQ section on the MyChart web page.

POWERED BY UCSF HEALTH

*MyChart*  
Anytime. Anyplace.

# How to Access Your Child's MyChart Account

## Access Your Child's MyChart Account

1. From your MyChart home screen you should see an icon for yourself (in this case Arya) as well as additional icons for the people you have proxy access to.



2. Select the person whose account you are trying to access.



3. Thoroughly read the disclaimer and accept the terms and conditions to continue to child's chart.

### Proxy Disclaimer

Switching context to: Apollo

Proxy Disclaimer for Access to My Family's Health info in UCSF MyChart  
 Access to My Family's Record Disclaimer for access to UCSF Medical Center (UCSFMC) information  
 You are now accessing the online health information for a UCSF Medical Center patient who is managed under your care as a child, teen or UCSF Medical Center patient with disabilities. By clicking the Accept button, you are verifying that you have the right to access this health information. If you feel that you've received this access in error, please call UCSF MyChart Customer Service at 415-514-6000 24 hours a day, 7 days a week.

Important Reminder: UCSF MyChart displays certain health information from your medical records, but it does not display all information in your medical records.

AGREEMENT - The UCSF Medical Center (UCSFMC) Terms and Conditions for UCSF MyChart and the UCSF MyChart Proxy Disclaimer for access to My Family's Record in the UCSF MyChart section control this agreement between patient, patient's representative(s), and UCSFMC. Please refer to these documents.

This statement outlines our practices and our sensitivity to our patient's right to privacy. We reserve the right to revoke access at any time for any reason.



4. You are now in your child's MyChart account. Your access will vary depending on the child's age. For information on what is available, reference the [MyChart FAQs](#).



Welcome! (Apollo)

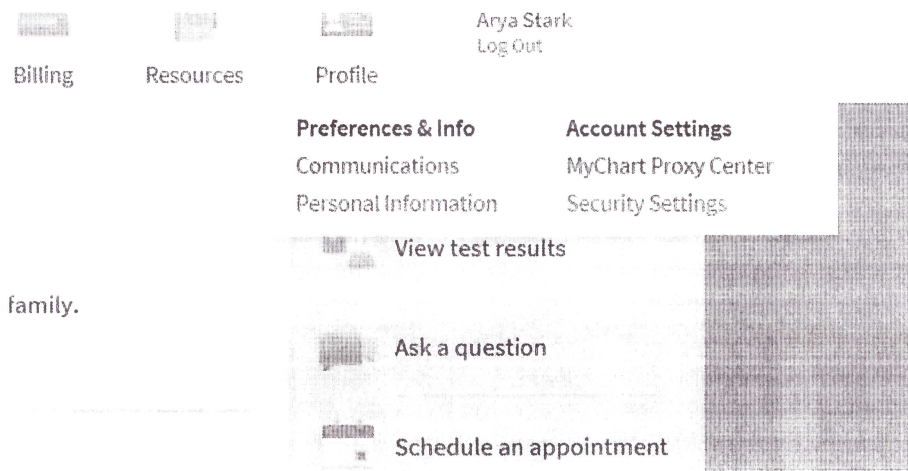
# How to Request Pediatric Proxy Access Via MyChart

## Request Proxy Access to Your Child or Teen

1. From your MyChart home screen, select 'Profile' at the top right.



2. Under 'Account Settings' select 'MyChart Proxy Center'.



3. Select the appropriate relationship type based on the age of the minor you are requesting proxy access to and submit the corresponding form. You will receive a MyChart message with instructions on how to access your child's account through MyChart in 2-3 business days. Please note that if you submit the incorrect form you will be denied access and will be directed to submit the correct form for the minor you are requesting access to.

### MyChart Proxy Center

#### Request Proxy Access

Request proxy access to a child or adolescent patient's MyChart account below. If you haven't heard from us in 2-3 business days contact UCSF MyChart Customer Service at 415-514-6000. We are available 24 hours a day, 7 days a week.

#### Parent/Legal Guardian Proxy – CHILD (0-11 years)

Parents and legal guardians are provided with full access to their child's MyChart account. Your access will transition to a limited adolescent proxy access on your child's 12th birthday.



#### Parent/Legal Guardian Proxy – ADOLESCENT (12-17 years)

If your child is an adolescent between the ages of 12-17, the health information you'll be able to view will be limited (see the MyChart app for more information). On your child's 18th birthday, you will be removed from their account and will not see any of their health care information. At that time, your child can choose to give you full proxy access (see Invite Family Member/Friend below) or you can request access as legal guardian of an adult with disabilities by contacting your child's clinic.

